

MUSC CENTER FOR GLOBAL HEALTH

Request for Applications (RFA) for Global Health Travel Grants to Support Faculty Mentors Leading Student Groups Abroad

Proposal Deadline: February 7, 2017, 5:00 p.m. EST
Earliest anticipated award notification: March 13, 2017
Late Applications will not be reviewed.

The MUSC Center for Global Health (CGH) is pleased to announce opportunities for international travel grants in low and middle-income countries of up to \$2,000 each to MUSC faculty leading groups of MUSC students abroad for education, research or service learning programs. Funds must be used within 12-months from the date of the award. The goal of the awards is to assist recipients in providing mentorship to students in furthering global health research or training projects in low- or middle-income countries. Travel awards cannot be used to support conference attendance.

Eligibility

Applicants must have primary faculty appointment at MUSC. Applicants at all levels are eligible. Applicants must not have existing funding that can support the proposed program. Applicant agrees to assume responsibility for assisting the students involved with preparation for travel, activities to be performed at the site, mentoring and safety of the applicant. Prior awardees are eligible but preference will be given to those who have not received an award in the last 12 months.

- 1. Proposal.** Provide a two-page proposal (Arial font size 11, at least 0.5" margins), which includes the following information: Use the following headings.
 - a. A description of the program/project being proposed
 - b. Outline and timeline of the activities to be undertaken (include a projection of the number and type of students who will participate in the trip)
 - c. Rationale: Explain the rationale for proposing the program and how it will address furthering students professional development (Include clear explanation of the students' learning objectives)
 - d. Description of host institution/partner
 - e. Background relevant to the proposed project and applicant's experience with international programs.
 - f. Describe how students will be prepared for the fieldwork experience
 - g. Describe your mentorship plan
 - h. Describe the plan for continuity/sustainability of the program, if applicable
 - i. Advancing global competency skills: Describe relevant cross-cultural learning opportunities students will engage in as part of this program
- 2. Budget.** (Itemization of expenses such as housing, visa, airfare, food, immunizations). Funds may be used for pre-travel immunizations, visa/passport fees, airfare, and room and board related to your global health experience. Funds may not be used to support salary. Travel and accommodation (amounts, items, class of airfare, etc) must adhere to MUSC's travel policies.
- 3. Letter of invitation from host or partnering institution.** If the applicant will be working with an institution/organization outside of the University, a letter of support from that organization should be submitted with the application. The letter should explicitly describe the support the organization will provide for the proposed project and the person in the organization who is the main point of contact for the project. If there is no collaborating institution provide justification for how goals can be accomplished in lieu of in country collaborator.
- 4. (Optional) Letter of support from MUSC student(s).** Applicants can provide a letter of support from an MUSC student. The student should discuss the applicant's potential and preparedness to lead the proposed project, and describe ways in which the applicant has mentored past and current students.

5. Current CV/Resume

Submission Format

Please combine all required elements from 1– 5 into a single PDF document and submit via email to Kathleen Ellis at ellisk@musc.edu

Evaluation Criteria

Projects will be evaluated across a number of criteria, including the following:

- Does the project engage students in immersive service and/or research opportunities that allow them to learn and grow and also make tangible contributions to the communities with which they volunteer?
- Does the project hold the promise of sustainable partnerships with community-based organizations?
- Do faculty sponsors already possess experience and extensive networks at the proposed location?
- Does the proposal identify solid learning outcomes for students?
- Does the project engage interprofessional teams?
- Is there a sustainable connection and consistency between MUSC and the site?
- How many students will be directly mentored by the applicant?

Award Requirements

- Funds must be used within 12 months of award date.
- The award will be made as a single funds transfer to the applicant's department(s). Funds will be transferred to the department's business manager 2-3 weeks after award notification. Recipients should contact their business manager to access funds.
- Travel to countries with U.S. State Department Travel Warnings must be in compliance with MUSC's international travel policy. The award of a travel grant does not replace any requirements pursuant to those travel policies.
- All travel and financial expenditures and reporting carried out under this grant must comply with MUSC's finance and administration regulations and procedures (e.g., established MUSC per diem rates)
- Recipients of the award are expected to work with the CGH for the faculty mentor and group to host and deliver a presentation on campus no later than 3 months after returning to MUSC.
- Submit a personal reflection statement and 5 hi-resolution photos no later than 3 months after returning to MUSC, and agree to allow the CGH the rights to use for publicity and educational purposes. Please assure that human subjects in photos give permission for their image to be captured and disseminated.
- Agree to reference the support of the CGH in any subsequent publicity.
- Failure to comply with the award requirements may result in revocation of funds.

Please direct inquiries related to this funding announcement to:

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